

STATEWIDE EDUCATION COORDINATOR. APVA Preservation Virginia seeks a qualified and energetic individual to manage the education program at its historic sites. The Coordinator will work with site personnel and professional staff to develop, promote and deliver SOL based educational programming at historic house sites, to enhance existing interpretive programming, and to develop and implement innovative methods of engaging new audiences. Coordinator will help train docents and participate in grant writing. Resume should demonstrate a background of experience or training in developing and delivering historical programs. Classroom experience a plus. Fulltime, year round benefited position, based in Richmond. Some in-state, day travel required. More information at www.apva.org. Please send resumes to APVA Preservation Virginia, 204 W Franklin St; Richmond, VA 23220.

Current Job Description:

**EDUCATION COORDINATOR
(vacant)**

Position Summary

Under the guidance of the Director of Preservation Services, and in coordination with colleagues in the Department, the Education Coordinator will develop and implement education programs for school aged group tours, both on and off site, and enhance site interpretation for all visitors to and users of APVA Preservation Virginia properties

Duties of the position include:

- provide object-based learning in history by designing and implementing curriculum-based tours;
- work with site coordinators to review, enhance and expand existing site interpretive tours;
- design and implement tour evaluation methodologies;
- recruit and train docents, program volunteers, and interns to assist in implementing the tours and evaluations;

- work with teachers and administrators and serve as museum liaison with school district and area universities to develop programs and partnerships.
- work with site and statewide staff to develop and implement enhanced web-based presentation emphasizing educational potential of APVA sites
- advise senior management on museum education programs and policies
- advise on development and assist in implementation of on and off site exhibits emphasizing the educational potential of all APVA properties
- perform other duties as assigned by Director of Preservation Services